

**QUEENSBOROUGH COMMUNITY COLLEGE**  
**Of the City University of New York**

**Faculty Committee on Admissions Meeting**

The Faculty Committee on Admissions met on December 4, 2014, from 11:00 a.m. until 2:30 p.m. in the Admissions Office, A-210. This was the second meeting for re-admission into the Spring 2015 semester.

**Committee Members in Attendance:**

Dr. Kimberly Banks, English Department  
Mr. Steven Cheng, Secretary, Mathematics and Computer Science Department  
Dr. Steven Dahlke, Music Department  
Professor Kelly Ford, Chair, Business Department  
Dr. Jannette Urciuoli, Student Affairs

**Others in Attendance:**

Ms. Jankee Guzman, CUNY Office Assistant (Admissions)  
Professor Aviva Geismar, Steering Committee Designee

**Committee Members Absent:**

Professor Dolores Weber, Nursing Department

**Business:**

The meeting was called to order at 11:15 am

**I. Approval of minutes from May 23, 2014**

The committee approved the minutes unanimously.

**II. Update on Admissions**

(1) Updates from the Retention Management Team.

(2) Discussions on ways to improve communication between admissions and CCS:

i) Creation of a data base where the committees can exchange information and include notes regarding a student's status.

ii) Creation of a GPA calculator that displays projected GPA after removal of WU and F grades.

(3) Discussions on how the admissions committee can use starfish along with counselors and advisors to recommend and monitor the courses a student takes.

### III. Appeals for Reinstatement

The members of the committee reviewed:

Forty two	(42)	Degree student records
Zero	( 0)	Non-Degree student records
Zero	( 0)	NP-AAS/ NS-AAS student records
Eighteen	(18)	LA-AA/HS-AS/LS-AS student records

A total of Fifty Three (60) student records.

### ***THE FOLLOWING ACTIONS WERE TAKEN:***

#### **DEGREE**

- (30) Students approved re-admission with conditions for the Spring 2015 semester.
- ( 8) Students denied re-admission for the Spring 2015 semester.
- ( 4) Student's application deferred based on CCS Committee's decision.
- ( 0) Student's application held for more documentation.

#### **NON DEGREE**

- (0) Students approved re-admission with conditions for the Spring 2015 semester.
- (0) Students denied re-admission for the Spring 2015 semester.
- (0) Student's application deferred based on CCS Committee's decision.
- (0) Student's application held for more documentation.

#### **NURSING**

- ( 0) Students approved as Degree in NP-AAS/ NS-AAS for the Spring 2015 semester.
- (18) Students approved as Degree in LA-AA/HS-AS/LS-AS with no condition for the Spring 2015 semester.

### IV. Adjournment

The meeting adjourned at 2:30 p.m.

The next meeting is scheduled for December 17, 2014 at 11:00am.

Respectfully submitted,

Mr. Steven Cheng, Secretary  
***Faculty Committee on Admissions***

cc: President Diane Call  
 Dr. Cheryl Spencer, Chair, Committee on Committees  
 Ms. L. Bruno, Assistant Dean of Enrollment Management

#### **Members of the Faculty Committee on Admissions**

Dr. Kimberly Banks, English Department  
 Mr. Steven Cheng, Secretary, Mathematics and Computer Science Department  
 Dr. Steven Dahlke, Music Department  
 Professor Kelly Ford, Chair, Business Department  
 Dr. Jannette Urciuoli, Student Affairs  
 Professor Dolores Weber, Steering Committee Designee

Ms. L. Bruno, Assistant Dean of Enrollment Management  
*Minutes typed December 4, 2014*